

The Minster Junior School

Parents' Guide for Booking Appointments

Browse to <https://theminsterjuniorscroydon.parentseveningsystem.co.uk/>

Step 1: Login

Please fill out all the details on the log-in page. A confirmation of your bookings will be emailed to you.

Please use one parent's/carer's name only

Please enter an email address so that you can receive your confirmation

Please use your child's name that appears on the letter we sent to you. (no abbreviations).

Please enter your child's date of birth – eg: 26/11/2005

The Minster Junior School

Parents' Evening System

Welcome to the The Minster Junior School parents' evening booking system. Appointments can be amended via a link from the email confirmation - please ensure your email address is correct.

Your Details

Title First Name Surname

Email Address Confirm Email Address

Child's Details

First Name Surname DoB (dd/mm/yyyy)

[Login & Continue](#)

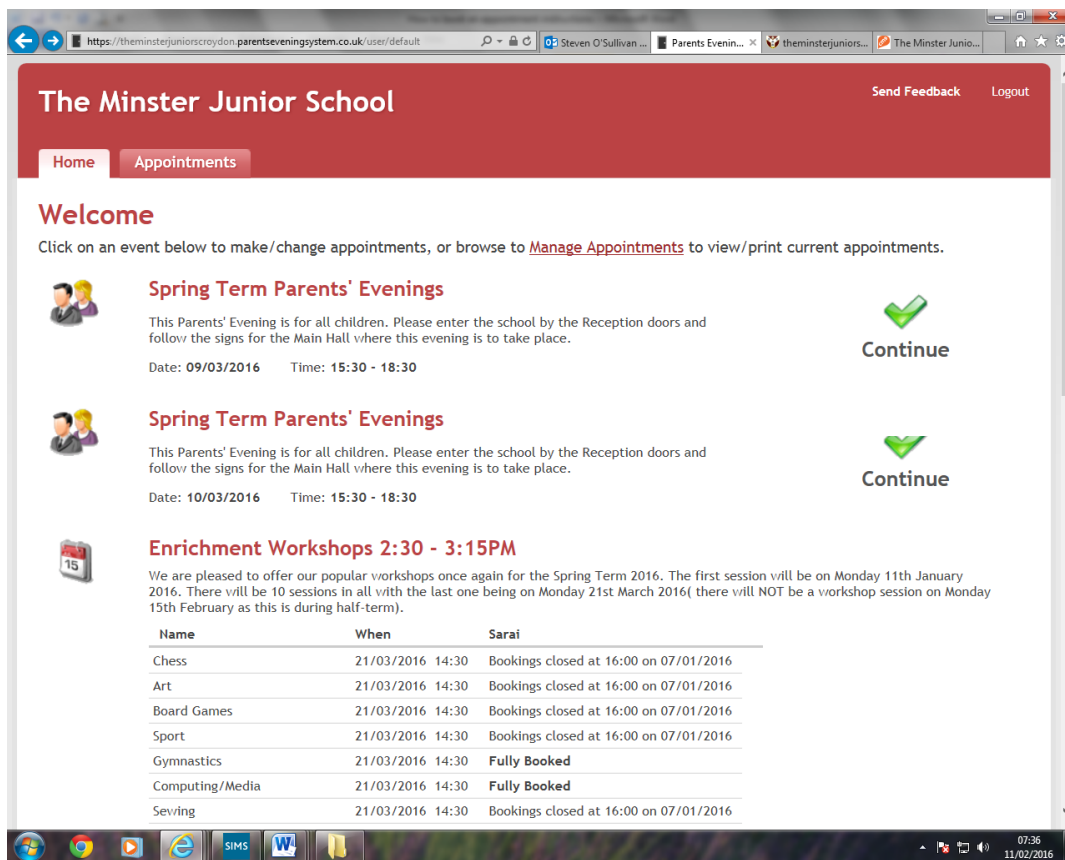
[Administrator Login](#)

[Teacher Login](#)

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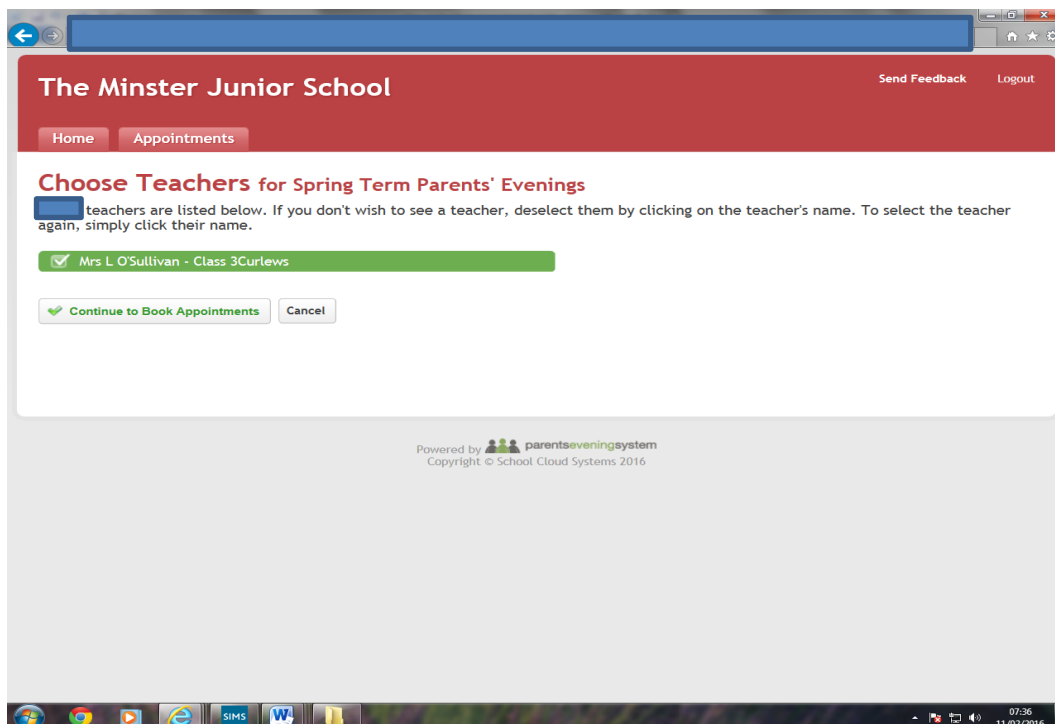
Step 2: Choose the evening you would like

Choose the evening you would like for your appointment, remembering that you can only book one appointment per child for their class teacher.



Step 3: Choose your child's class teacher

Choose your child's class teacher and then click on 'Continue to Book Appointments'



Step 4: Choose your preferred appointment

Choose your preferred appointment. Click on 'Book' for your preferred time.

The Minster Junior School

Send Feedback Logout

Home Appointments

Make Appointments

Spring Term Parents' Evenings (09/03/2016). You can book 1 appointment for this parents' evening.

	Mrs L O'Sullivan Class 3Curlevs
15:30	Book
15:40	Book
15:50	Book
16:00	Book
16:10	Book
16:20	Book
16:30	Book
16:40	Book
16:50	Book
17:00	Book
17:10	Book
17:20	Book
17:30	Book
17:40	Book
17:50	Book
18:00	Book
18:10	Book
18:20	Book

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07:37
11/02/2016

Step 5: Confirm your preferred appointment

Confirm your preferred appointment. At this stage you can add a message for the class teacher. Click 'Add Appointment'

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Send Feedback Logout

Home Appointments

Make Appointments

Spring Term Parents' Evenings (09/03/2016). You can book 1 appointment for this parents' evening.

	Mr S Degnan Blue Hub
15:30	
15:40	
15:50	
16:00	
16:10	
16:20	
16:30	
16:40	
16:50	
17:00	
17:10	
17:20	Book
17:30	Book
17:40	Book
17:50	Book
18:00	Book
18:10	Book
18:20	Book

Confirm & Add Message

Optionally add a message for **Mr S Degnan (Blue Hub)** for your appointment at **15:30**:

140 characters left

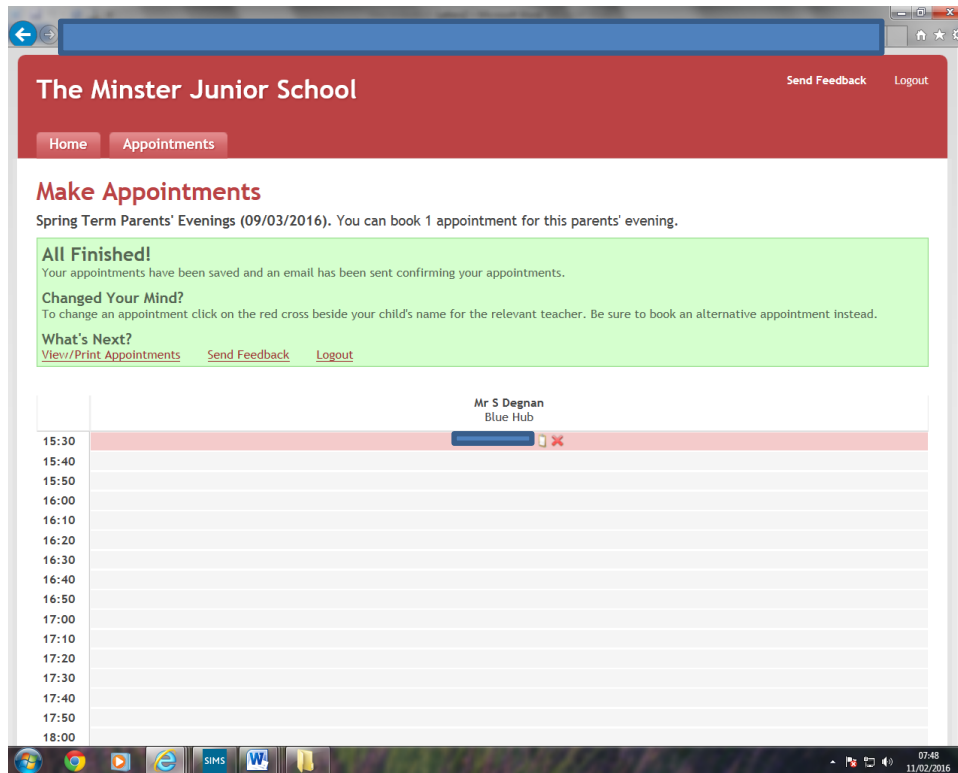
[Add Appointment](#) [Cancel](#)

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07:48
11/02/2016

Step 6: All Finished!

You will see the screen below.



We do hope that you find our booking system straightforward to use, however, if you need any help please come into the school and we will help you.